

This field is for internal use:

Name of the Group *
Contact person *
Email *

Calculation *(Euro, all amounts net, excluding VAT)*

Number of plays *	Fee for the first performance	Fee for additional performance (same venue)	Fee for the complete package

Travel and transportation costs *(Euro, all amounts net, excluding VAT)*

A detailed calculation of travel costs must be provided, covering the travel of all ensemble members as well as the transportation of all materials including all fees.

Car travel costs	Van travel costs	Flight costs	Total travel costs *
Public transport costs	Fees (customs, etc.)	Other	

Are fees and travel costs negotiable? * Yes No

Information – Taxes / Fees:

Due to the EU Double Taxation Agreement (DTA), income earned by citizens of other EU countries in Austria is subject to withholding tax relief according to § 2 of the DTA Relief Regulation (BGBl III, No. 92/2005), provided that the income does not exceed €2,000 per year and €1,000 per individual from the same organizer.

Please take this into account when setting fees!

Fees over €2,000 per group must, if possible, be split among several individual artists, as we are required to withhold 20% withholding tax on income exceeding €2,000 per individual artist. However, this tax can be reclaimed from the tax office in the artist's home country.

To qualify for withholding tax relief, we require the following documents from all non-Austrian artists:

- 1) Fully completed form ZS-QU1 (including residency certification from the tax authority of the country of residence – Form/Section IV) for each individual artist receiving fees. The form will be sent with the contract.
- 2) Copy of the passport
- 3) Confirmation from each ensemble member that he/she will not earn more than €2,000 in Austria in the calendar year.
- 4) For each individual artist, an invoice for the fee to be received.
- 5) A separate invoice for travel expenses, or copies of flight or train tickets, or booking confirmations for public transportation.